



Authorization Form

10 West St. San Ignacio Cayo District, Belize C.A
 Tel: 804-3647 Fax: 824-4963 P.O. Box 140
 Email: marthasguesthouse@gmail.com
www.marthasbelize.com

Name: _____

Date: _____

This is to authorize Martha's Guesthouse in San Ignacio, Cayo, Belize to deduct the sum of \$ _____ US Dollars from my
 (Circle one) **Visa MasterCard America Express Card**
 Note that the charge will be made in BZ dollars at an exchange rate of 2BZ to 1US Dollar. Your credit card company may apply fees for facilitating a foreign transaction. This may be applied to charges here or cancellation refunds.
 Card # _____ Expiration date: _____
 Authorization Code number on the back of card: _____
 Name as it appears on card _____ Signature: _____

THE RESERVATION

This is our payment, which guarantees our reservation for room/s for:

Room Type	Standard Room		
(Circle One)	Junior Suite w/Balcony	First Lady Suite	
Bed Type			
(Circle One)	Single	Double	Queen King
(Circle One)		Air Condition Room	

Check in Date: _____ **Total # of Person: Adults:** ____ **Kids:** ____

Check Out Date: _____ **Total of** ____ **Nights**

PERSONAL INFORMATION

Tel: _____ Fax: _____
 Email: _____ (please write clearly)

DEPOSIT & CANCELLATION POLICY – PLEASE READ CAREFULLY

DEPOSITS:

1. A first night deposit is required for confirmation.
2. All other requested services require a 50% deposit to secure.
3. Please include 9% Tax to bill being paid. Please Note: We are not responsible for changes in Government taxes or fees.

Cancellation Policy

1. \$25 US Administrative fee on all CANCELLATIONS
2. Full Refund less \$25.00 US admin fee for Reservation Cancelled 30 Days Prior to Arrival.
3. 50% Refund less \$ 25.00 US admin fee for Reservations Cancelled 15 Days Prior to Arrival.
4. NO Refund for cancellation of rooms or any other service under 15 days prior to arrival. NO refunds for unused hotel rooms, meals, tours, transfers or any other services pre-booked

Conditions & Responsibilities

Martha's Guest House is not liable for any hindrances directly or indirectly related with this trip. This covers delay, loss, injury, death, accident and the like. Martha's Guest House is not responsible for expenses caused by loss or damage of any personal articles or baggage, the arrivals of any transportation or any schedule change or delay.

The guest further agrees not to hold Martha's Guest House liable for circumstances beyond its control, including inclement weather conditions or other tropical environmental factors.

GENERAL HOTEL POLICY:

All rates are subject to change without notice.

Government taxes subject to change without notice.

ALL Rooms are NON SMOKING. \$50 US Refresh Fee if you choose to ignore this policy.

Upon check in we accept VISA, MASTERCARD, AMERICAN EXPRESS CARD, DISCOVERY CARD, US DOLLARS AND BELIZE DOLLARS ONLY.

This cancellation policy applies to any reason for cancellation including airline delays, missed flights, strikes, world events, weather or personal issues etc. Please note the changing date is considered a cancellation as well. Check IN Time is 3pm or upon availability.

→ This form secures ONLY the date/s indicated on this form. ←
 By signing this form above and submitting it to us, you agree to the policies/rates stated here.

Rates (Quoted in **US DOLLARS** & does NOT INCLUDED a 9% tax)

Standard Room		Junior Suite w/ Balcony		First Lady Suite w/ Balcony	
	AC		AC		AC
Single or Double	US\$ 75.00	Single or Double	US\$ 85.00	Single or Double	US\$ 95.00

***NOTE:** \$12.00 US + 9% TAX Each Additional Third and fourth Person.

The undersigned Customer have read and understand this Agreement and hereby acknowledge receipt of this Agreement.

Customer Signature: _____

Date: _____

Kindly fill out the Authorization Form above and fax it to us at (501)-824-4963